

NEW PLYMOUTH CONTRACT BRIDGE CLUB INC
COMMITTEE MEETING held at BRIDGE HOUSE
on Wednesday March 20th 2019 @ 5.15pm

Present: Lyn Muller, Maggie Garnham, Anne Fitzgibbons, June Metcalfe, Kevin Turner, Lalith Mendis, Frances Corcoran, Christine Burton, Marian Biggs

Apologies: none

Minutes of the last meeting:

Business Arising:

- Summer cleaning – **Marian still to follow up – contact company directly**
- Constitution amendments – Received from Miranda Makutu.
Need to be signed and returned Marian
- Sponsorship – Deane will come on board with sponsorship and will visit potential sponsors
Christine, Maggie and Deane will meet.
- Guarantees – Folder bought, any new appliance particulars will go into folder.
- Building valuation – Brian Wray to provide details of a valuer to use **Marian**
- Bridgemate analysis function – All directors have been told to leave “analysis” function on.
- Lessons are recorded as being \$85 in previous minutes. They in fact cost \$90.

Marian proposed that the minutes be accepted

Seconded by Lalith

Correspondence:

Inwards:

- **NZB adjusted player register**
- **Andy Lamb – water cooler.** – Marian will contact other providers to get other quotes.
Marian will contact Andy to do a clean ASAP.
- **Miranda Makutu (Nicholsons)** – constitution amendments
- **NZB** – support for Bridge teachers and lessons
- **NZB** – training for Bridge lesson teachers
- **Various Tournament notices**
- Various from Lalith regarding **chair and curtain refurbishing**
- Reminder from **Southern Trust** – acceptance conditions for Grant.
- Lalith re Fire Evacuation procedures – Walt Crawshaw is the new fire officer and has spoken to the Fire Service. A new fire procedure folder has been made.
- Lalith and Lyn regarding **Door Keys.**
- Various regarding **Congress**
- **NZB – Libby’s age as youth player** – Kevin has addressed this.
- **Donald Grant** – re Friday Bridge – making time longer to enable all boards to be played.

Outwards:

- **Reply to Southern Trust**
- **Libby’s age to NZB**
- Players can be up to 30 in some competitions to be known as Juniors.

Suggestion box:

- Helen Carryer as next Volunteer of the Month (after Raewyn)
- Men’s toilet seat replacement requested **Lalith**
- Friday session further discussion about finishing time and afternoon tea. There are four options: Finish later, Take food to tables, Have less boards. Not have afternoon tea.
Is 4pm cut off necessary? We could also start earlier.
Anne will DW Reeve number of boards, M&G will then present options to be to players

New members: Nil

Resignations: -

Bill Frengly, Trudy Armitage, Wendy and Murray Boulter, Catherine Byrne, Joyce Dunlop, Ian Hay, Shirley Julian, Evelyn Knight, Bev Markham, Amanda McIntyre, Seema Modgill, Anne Street. Friends – Esta Byers, Gail Fowler, John Lambert
Maggie has a more comprehensive list.

Marian will update database

Financial Report:

- Proposal - Lalith proposed that we put \$15,000 on fixed deposit for six months. Anne seconded
- Maggie handed out a comparison of table numbers for the last two years. So far numbers are up this year.
- Bidding Pads – NZ Bridge work out at .9c a sheet. With sponsorship sheets are .78 a sheet. Maybe sell NZ Bridge pads for 2 for \$5, to try and make a small profit
- Honoraria - discuss next month
Maggie moved that her report be accepted. Seconded by Lalith

IT Report

Kevin has new lap top set up to score. It can be moved to the second room which will be useful for several events.

Match and Grading Report:

- Have had 2 meetings – concentrated mostly on policies and will display all these in a folder.
- Have been issues about self-grading and M&G have been discussing more handicapping so members can play more events
- Current programme will have to be assessed and evaluated.

Building Report: (Tabled)

- Gas heater in main playing room has been fixed. The problem wasn't as grave as we thought.
- Pongas in the garden are potentially weakened and could fall as did two trees during the last storm.
Lalith will organise that they are removed
- Next capital item – three suggestions were:
 - ladies' toilets – not scoped or assessed as yet
 - curtains and upholstery and
 - replacement of overhead lights.
- **Soft furnishings:** Anne and Helen have done a lot of work investigating reupholstering the chairs and new curtains and quotes have been submitted. \$12,000 will be applied for as a TSB grant. Thank you to Anne and Helen.
Lalith moved that we apply for \$12,000 TSB community Trust grant
Seconded by Anne
- Photocopier replacement – Ricoh has told us that the photocopier cannot be fixed further and a new machine is needed. Frances presented a comprehensive comparison of costs for lease vs replacement. Lalith will also look into heavy duty commercial printers.
Frances / Lalith to report back next meeting
- One of ladies' toilets blocks from time to time.
Lalith to call plumber

House Report:

- Water cooler – A new provider will be investigated.
- Deep cleaning
Lyn will discuss with Neil and Pam

Training and Development Report:

- Bridge teaching conference in Wellington in August. Helen and Christine would like to go. All agreed that we spend \$652 to send them to Wellington for the conference.
- Christine is trying to establish two players to be part of a Youth team.
- There was a good Daily News and Midweek article in March about 13 year old Libby playing Bridge.

Publicity Report:

- Frances showed her mock up PowerPoint for monthly sponsors etc after the last meeting. Frances will go ahead with this and display it during play. Thank-you Frances.
- Volunteer of the month: Raewyn McLean for April. Marian will contact Raewyn. Helen Carryer suggested for May

General Business:

- Kevin introduced analysis of player numbers. So far this year:
 - All numbers have been increased by 8% overall. We have started earlier this year, which has made a difference.
 - Variables of time of year still need to be considered. Sessions could be extended later into December which could affect table numbers. Grade based competitions could be extended.
- Member participation also presented. A small percentage of players play a disproportionate number of Bridge sessions.

Meeting closed 6.55pm