

NEW PLYMOUTH CONTRACT BRIDGE CLUB INC
COMMITTEE MEETING held at BRIDGE HOUSE
on Wednesday February 19, 2020

Present: Lyn Muller, Marian Biggs, Maggie Garnham, Anne Fitzgibbons, Frances Corcoran, Anthony Murcott, Deane Skelton, Coby Slager

Apologies: Kevin Turner

	Item	Action
1	<p>Business Arising from Minutes of last meeting</p> <ul style="list-style-type: none"> • New cards and boards – all ordered and arrived • Spraying of rooms for spiders and insects – Deane will organise • Refrigerator relocation – Tony – this has been done. New General Rubbish bin also has place in kitchen. • Water filter not to be replaced following expert advice • Silver Anniversary plan – A subcommittee of Lyn, Helen Shearer, Judy Holdom and Jude Hansen has been formed to discuss events. History to be collated • Honours board – still away at engravers. • TSB administration grant -\$1800 arrived. • Name badges – 330 to be ordered – magnetic badges • Reallocation of Trophies – Lyn and Deane will talk about this upon Lyn's return from Australia. • Lesson Advertising/banner –If sign is made and council permission is given, we can advertise lessons. Present sign is too low to be superimposed. Maybe an inspirational sign outlining other reasons for playing Bridge – social, mental acuity <p>Suggest asking people on main roads to display signs advertising lessons. Members could also do mail drops for own streets.</p> <p>Put up a temporary sign for this year and talk to Kevin about sign.</p> <p>Marian moved that Jan minutes be accepted – Anne Seconded</p>	<p>Deane</p> <p>Lyn</p> <p>Marian</p> <p>Marian</p> <p>Deane Lyn</p> <p>Francis, Coby</p>
2	<p>Correspondence:</p> <p>Inwards:</p> <ul style="list-style-type: none"> • Resignations – Jan Scott, Maria McEwan, Deborah Goldsmith, Ngaire Riley, Oriel Barnes, Jen Blyde, Andy Campbell, Bev Dore, Sonya Perry, Emily Riordan, Neil Sulzberger, Judith O'Neill • Feye Lyall regarding AC being not on regularly enough – refer to Directors. AC should be used when temperature gets over 22 degrees or even approaching this. The cool rooms have made a big difference and have attracted more people to come during the summer. • Lalith resignation from NPDC committee. Thankyou letter to be written • Murray Carter - Water Filter– the water supplied by NPDC meets all health needs. He believes filters are unnecessary • Email from Johann Strydom re use of marbles on Thursday <p>Outwards:</p> <ul style="list-style-type: none"> • Thankyou card to Brian Wray for building inspections for several years. <p>Suggestion box: Nil</p> <p>Incident Book:</p>	<p>Marian</p>

	<ul style="list-style-type: none"> • Unlocked back door 	
3	Membership: Several members have resigned as of the beginning of this year – see above. Maggie is still in process of confirming whether members with unpaid subs are returning	
4	Financial Report: Sponsorship meeting <ul style="list-style-type: none"> • Expenses – new cards. Over \$2,000 but had to be spent • Computers – two new computers have been bought – for dealing and general use. • \$8,000 in black at the moment. Still accounts to pay however. • Situation much better than last month. • Made a small profit on Summer Tournament (Balance sheet carried over for next meeting), Raffle made over \$100 • Still in discussion with Chubb about 3 months security payment. Maggie proposed that Financial statement be accepted, Seconded by Lyn	Maggie
5	I.T. Report - Kevin Kevin absent. All systems seem to be up and running and working well.	
6	Match and Grading <ul style="list-style-type: none"> • Summerset Picnic Tournament debrief – seemed to go well with some local successes. • Table number counters will be persevered with on Thursday. Lyn has spoken to the Convenor who will put out table numbers prior to handing out buttons. All accepting numbered buttons for seating. Members with Seating Rights have specified seats. 	Committed to help
7	Building (Tony) <ul style="list-style-type: none"> • Inspection service – January inspection has happened. • Toilet upgrade plans – A final decision about the degree of toilet refurbishment needs to be done. Once quotes have been received, Marian will apply for Lotto Grant. • Kitchen Cupboards – quote – need to be sure what we need – high cupboards should only have 300mm doors – Can get new electric plugs. All this will probably cost from \$800 to \$2000 depending on size and quality. More expensive ones have a better warranty . • Maggie proposed we spend up to \$3000 on kitchen to tidy things up. • Tony will assemble kitset units. • All agreed. • Kitchen Tap will be fixed. • Dishwasher broken. Neil and Pam will handwash cups if needed. Buy disposable cups in meantime. • Tony will look into the air conditioning – if settings for air direction can be adjusted. 	Tony Marian Tony Tony Tony
8	House – Anne <ul style="list-style-type: none"> • Bare bones tournament went well with members bringing their own lunch. Drinks, snacks and morning tea was provided. Anne needs a supermarket card. Maggie will address this	Anne Maggie

9	Training and Development – <ul style="list-style-type: none"> • Coby – we need to stress benefits of playing Bridge. Social as well as playing cards – encouraging social, emotional, mental, benefits. • Bridge Buddies already in place to help encourage and reassure new players. • Coby keen to help with marketing – blends with sponsorship. Need to make a plan for marketing. • Richard Solomon is part of marketing for NZBridge. Talk to him when he comes here for lessons and Womad in March. • Need to develop Job Description for Lessons Teachers. 	Coby Deane Coby Christine Lyn
10	General Business: <ul style="list-style-type: none"> • Cobwebs in main room – There have been complaints. Marian will give Board people a feather duster when Honours boards are replaced. • A member brought up the need for bag hooks . Committee decided it's not necessary. Bags can be put in committee room if playing room is full. • Sign in front of door about keeping door shut for AC is not being paid attention. It needs to be emphasised orally as well. • Men's loo and cleaner's cupboards are full. We need to investigate a shed as the men's loo is storing too much. Frances brought pamphlets etc. There were some misgivings about safety of positioning, strength of construction and overall safety from theft etc. Further thought will be given to this. • Deane said our table fees are the cheapest in the country. No need to consider a raise in table fees at this stage. • Maybe Bridge proper should start a little later in the year. we have possibly started things a bit early this year. • Eftpos via Payclick to be investigated costs \$30 per month 	Marian Directors Tony Frances Match and Grading Maggie
	Meeting Closed at: 7.00pm	

L Muller (President) _____

Committee Member _____