

NEW PLYMOUTH CONTRACT BRIDGE CLUB INC
COMMITTEE MEETING held at BRIDGE HOUSE
on January 20th, 2021 @5.15pm

Present: Deane Skelton, Linda Couch, Coby Slagger, Pam Livingston, Lyn Muller, Maggie Garnham, Frances Corcoran, Jenny Cleaver, Tony Murcott, Christine Burton

Apologies: Kevin Turner

| | Item | Action |
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| 1 | Business arising from Minutes of the January Meeting: <ul style="list-style-type: none"> Club Captain – Christine has withdrawn for this year so it was decided that we will not need one at present. Marian Biggs has offered to take over as Tournament Secretary. Thankyou Marian Pam Livingston will take over as Chair of the appeals committee and Pam Jensen is also now on the committee. Thankyou both The Cups & Trophies are back from the engravers and will be presented on the first day of play of the respective competitions. Prizes for competition winners to be decided by Deane & Maggie. Bank Signatures – Marian Biggs is now to be replaced by Deane for Bank Account 15-3942-0002812-00 as he already has signing on the other Account. <i>Proposed Maggie & Seconded by Frances</i> <i>Linda proposed minutes be accepted – Deane seconded</i> | Deane Maggie Deane Maggie |
| 2 | Correspondence: Inwards: <ul style="list-style-type: none"> CD distributed to committee. Chairman/Secretary newsletters distributed to committee. Various Tournament notices - on notice board. Request for seating /moving rights approved. Correspondence re the rating points issue of gradings. After lengthy discussion it was decided to go with the status quo for this year. Objection from Coby noted. Other rating points issues to be looked at by Match and Grading. Outwards: <ul style="list-style-type: none"> Thankyou Cards. Sympathy Card – Judy Holdom. Email re clarification of the Thursday Night Competitions (Anne Wilson Remax Pairs) Jan/Sept Suggestion Box: <ul style="list-style-type: none"> New top of the line Dyson hand dryers suggested by a club member – this will be considered. when the renovations are done to the bathrooms. Incident Book: <ul style="list-style-type: none"> 1 security breach in meeting room again. We will purchase a new sensor if it happens again. | Linda Deane Deane Deane |
| | Membership: <ul style="list-style-type: none"> Resignations from Robyn Hotter and Alan Metcalfe. New Members – Janine Fenelon and Alan McLay. <i>Deane proposed new members be accepted – Linda seconded.</i> | |
| 4 | Financial Report: Maggie <ul style="list-style-type: none"> Accounts presented. Maggie reported on the new accounting package. Also noted here that Life Members do not pay any annual sub. Discussion also on room hireage. Thank you to Frances for her great job in putting together the raffles. <i>Maggie proposed financial report be accepted – Frances seconded</i> | |

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| 5 | I.T. Report - Kevin <ul style="list-style-type: none"> Club and NZ Bridge databases are being updated by Linda. List of members rating points & XG handicaps posted on general notice board. Entry list of all Cup & Plate competitions printed & posted on the notice boards for the conveners. Congress – Organisers are expecting club to make the dealing machine available for the week and would appreciate the club making unutilised Bridgemates available also. The Club has 30 and only 12 to 15 may be required for the club use. Website – Updates are required and will be done when Pam Livingston is familiarised on how to do this. The Sponsor Slide Show is to be updated by Coby when she is familiarised on how to do this. | Kevin |
| 6 | Match and Grading – Lyn <ul style="list-style-type: none"> M&G have revised the competition rules and will have them finalised soon. | |
| 7 | Building Report - Tony <ul style="list-style-type: none"> The Bar glass holders supplied by John Holdem & installed by Tony are working well. These were put in for Health and Safety reasons and are working great. A quote is underway for the Renovations to both bathrooms. | Deane Linda |
| 8 | House – Frances <ul style="list-style-type: none"> Frances has several concerns re the job description for this role, particularly in areas of H&S, the Fire Warden Role the First Aid Kit. Frances confirmed she has plenty of food for the tournament but still needs so helpers. | |
| 9 | Training and Development –Christine <ul style="list-style-type: none"> Christine attended the meeting to present her report and explain some concerns. Christine will continue to help & support Walt. It was decided to leave the lessons at 10 weeks. Extensive discussion was had over the lessons for the year and the follow up to be done. Thankyou Christine for all your hard work. | |
| 10 | General Business <ul style="list-style-type: none"> Table Fees – To be looked at later in the year. Thankyou cards approved for purchase. Proposed Linda, Seconded Deane Next Tuesday will be a free play night as the last Tuesday was stopped due to a power outage. H&S needs to be looked at as an agenda item. Deane & Pam will work on an updated policy for the club. The Privacy Policy is also to be updated and then the New Member forms will be redone with the updated H&S and Privacy details. All other policies to be checked and where appropriate to be loaded on the website. The Guillotine needs a new blade & is a H&S item at present. Frances will investigate & replace as she sees appropriate. Somerset would like us to do lessons one afternoon a week for its residents, we will discuss at next meeting. Clarification requested re the uploading of info to face book, after discussion Lyn will continue to post tournament results and Coby will cover all sponsorship info. Discussion re honorariums for the lesson tutors to be decided next meeting. | Deane Coby Deane Pam Deane Linda Frances Coby Lyn Deane |
| | There being no further business the Meeting Closed at: 7.30 pm | |

