

NEW PLYMOUTH CONTRACT BRIDGE CLUB INC
COMMITTEE MEETING held at BRIDGE HOUSE
on February 24th, 2021 @5.15pm

Present: Deane Skelton, Linda Couch, Coby Slagger, Pam Livingston, Lyn Muller, Maggie Garnham, Frances Corcoran, Jenny Cleaver, Tony Murcott, Kevin Turner

Apologies:

	Item	Action
1	<p>Business arising from Minutes of the January Meeting:</p> <ul style="list-style-type: none"> Health & Safety and Privacy Policies. H&S is done, Pam & Deane are still working on the Privacy Policy. These will be on the Notice Board and Website once completed. Pam has agreed to be H&S Officer Lyn has nearly completed the Competition Rules Update and will put them on the Website when finished. Other Policies- Still Reviewing. Sub Committee to be Deane, Coby & Frances. Thankyou cards are here and look great. Thanks Coby. Lessons at Summerset – Coby to follow up. Email addresses in Database & Gmail updated, all seems to be working well. BCC to always be used in communication with members. Honorariums decided upon for Lesson Teachers. <p><i>Linda proposed minutes be accepted – Deane seconded</i></p>	<p>Deane Pam</p> <p>Coby Deane Maggie</p>
2	<p>Correspondence:</p> <p>Inwards:</p> <ul style="list-style-type: none"> CD distributed to committee. Chairman/Secretary newsletters distributed to committee. Various Tournament notices - on notice board. Request for seating /moving rights - None. Requests from Groups wishing to look at rental of Club Rooms. 2 Emails from Hawera Bridge Club about the Picnic Pairs (Upson Cup) award. This was Discussed by M&G and decided that one substitute is allowed. <p>Outwards:</p> <ul style="list-style-type: none"> Emails to members re stop & start of play Due to Covid Level Two. <p>Suggestion Box:</p> <ul style="list-style-type: none"> A suggestion received that Tournament Results be posted on the notice board. A good suggestion which will be actioned. <p>Incident Book:</p> <ul style="list-style-type: none"> Lights left on Friday Morning Alarm not on Thursday 18th Feb. 	<p>Linda</p> <p>Deane</p>
	<p>Membership:</p> <ul style="list-style-type: none"> Resignations – None New Members – Debra Burton and Rob De Bique. <p><i>Deane proposed new members be accepted – Linda seconded.</i></p>	
4	<p>Financial Report: Maggie</p> <ul style="list-style-type: none"> Report was presented off the new cashbook package. Maggie reported she has paid all the bills & reported the bank balances. She said that we always need to have \$20, 000 in the bank to show we are a responsible organization. Maggie presented the sponsorship report, some sponsors have not paid & the list needs to be sorted as it is not correct. Coby will help to sort. 	<p>Coby Maggie</p>

	<ul style="list-style-type: none"> The building WOF needs to be looked at, Deane will do. <p><i>Maggie proposed financial report be accepted – Lyn seconded</i></p>	
5	I.T. Report - Kevin <ul style="list-style-type: none"> Bridgemate issues were caused by using cheap batteries. The Committee approved for the Congress Committee to be lent some items. Computers and bridgemates. 	
6	Match and Grading – Lyn <ul style="list-style-type: none"> M&G had a meeting on Monday, Walt is exploring options for teams' events entries. They had a discussion on the grading points cut offs. Agreed on is 0-14 C Grade, 15-37 B Grade & Over this is A Grade. Discussion held on over 80 y/old exemptions for grading, but it was decided to make no exceptions as most of these players are A Graders. The Handicap System was discussed in detail and M&A had not realised in moving to the new system that it would disadvantage some players. So, they requested with the committee's approval to move back to the old system. Moved by Lyn and agreed to by everyone. 	
7	Building Report – Tony <ul style="list-style-type: none"> A quote is underway for the Renovations to both bathrooms. – Should be in soon. The Gutters need cleaning. Maggie will organise. The Drains are causing a smell and need to be cleaned. 	Maggie Anthony
8	House – Frances <ul style="list-style-type: none"> Picnic Pairs went really well. The 1st Aid Kits are now updated. Frances presented a list of a few things required to run the kitchen more efficiently. And was given the okay to make some improvements regarding housekeeping as she sees necessary. 	
9	Training and Development –Christine <ul style="list-style-type: none"> Kevin suggested a promotion of Bridge be held at the Library. 	Kevin Christine
10	General Business <ul style="list-style-type: none"> Head Dealer has requested more boards & cards. Lyn has offered to apply for a grant to purchase them. Pam discussed the time boards & their settings. Jenny will report back on issues at next meeting. Deane suggested some changes to the club rooms regarding display, photo & tournament results areas. Also, to move the smoker's area from the front of the building. All to be discussed next meeting. 	Lyn
	There being no further business the Meeting Closed at: 6.30 pm	