NEW PLYMOUTH CONTRACT BRIDGE CLUB INC COMMITTEE MEETING held at BRIDGE HOUSE on March 17th, 2021 @5.15pm

Present:Deane Skelton, Pam Livingston, Lyn Muller, Frances Corcoran, Coby Slager Tony Murcott, Kevin
Turner

Apologies: Maggie Garnham, Jenny Cleaver Linda Couch

Item	Action
Business arising from Minutes of the February Meeting:	
• H&S & Privacy Policies - ongoing	
 Other Policies – ongoing – need to define what constitutes the minutes 	
• Lessons at Summerset – not likely	
Changes in placement of Honours Boards ongoing	
• Move the smoker's ashtray (and smokers) - ongoing	
Purchase of new boards & cards. Being done	
• Play timer setting Time boards & their settings. M&G committee shall discuss	
 Correspondence:	
Inwards:	
• CD Minutes – distributed to committee.	Lindo
• Various Tournament notices – On board	Linda
Chairman/Secretary newsletter	
Requests for seating rights - None	
New Members – Craig Nazzer & Cathy Thurston, both are returning members, but no forms	
received for either of them yet.	Deane
• Resigned –	Deane
• Email from Kevin Turner re resumption of play under covid level 2.	
Email from Linda Couch regarding financial issues	
Outwards:	
• Emails to all members re continuation of play due to COVID-19 Level Two	
Incident Book:	
 Last Sat Police reported lights on & windows open early morning Dean checked – Lights were 	
emergency exit signs	
 25th Feb convener found door unlocked on arrival 	
Membership:	
Resignations – None	
New Members – Craig Nazzer and Cathy Thurston – both returning ex-members; no forms re	q
yet.	
Financial Report:	
Maggie absent - Summary of payments & receipts reviewed	
Coby proposed financial report be accepted – Pam seconded	
I.T. Report - Kevin	
Nothing to report	

6	Match and Grading – Lyn Nothing to report 	
7	 Building Report – Tony Tony outlined difficulties with getting quotes, contractor commitment and hardware items. Rest room upgrade project on hold. 	
8	 House – Frances Frances authorised to purchase new urn and Toilet sanitary item disposal containers. Moved Coby seconded Pam 	
9	 Training and Development –Christine Lesson manual quotes Notice board member grading list Advertising improver & Beginner lessons Pot luck pair seasoned players do not pay table money 	
10	 General Business Club relationship with Cleaners & Directors Moved Frances Seconded Pam That Deane be authorised to approach an employment lawyer and engage their services to a maximum of \$500 for an assessment of potential employment issues. Financial management Moved Lyn seconded Anthony That a Financial Management Sub-committee be formed. President Treasurer Frances & Pam to make up the committee which is empowered to seek professional advise as appropriate. 	
	There being no further business the Meeting Closed at: 6.30 pm	
	Next Meeting 5:15pm 21 st April	