

**Minutes NPCBC Committee Meeting
2.30pm 19th August 2021 via Zoom**

Attendees: Deane Skelton, Lyn Muller, Tony Murcott, Frances Corcoran, Maggie Garnham, Coby Slager, Pam Livingston, Jenny Cleaver

	Item	Action
	<p>Preamble Level 4 Covid lockdown commenced 17th August and all bridge competitions suspended.</p>	
1	<p>Business Arising last Minutes</p> <ul style="list-style-type: none"> • Quotes for bathroom upgrade pending for builder, who in turn is waiting for subcontractors. Second plumbing quote is also required. Dead line for Toi Foundation is September 5th. Cost approx \$20,000 • Roof: Gutters checked and are clean, probably due to a failed joint leak. Tony will investigate further and refer to a roofing specialist if required. Chemwash of roof and pavers to be arranged • Car park repainting, club members be asked to do this. No update • Bar donations confirmed as going via Treasurer in future • Accounting package to be re-visited by Finance Sub-Committee <p>Lyn moved that the minutes be accepted/seconded Coby</p>	<p>Coby</p> <p>Tony</p> <p>Tony Deane action outstanding, Deane</p>
2	<p>Health and Safety (Pam)</p> <ul style="list-style-type: none"> • Child protection policy discussion re necessity of Police checks for Directors and Tutors. Is a parental release form required? Check against NZBA policy 	Lyn/Pam
3	<p>Correspondence:</p> <p>Outwards:</p> <ul style="list-style-type: none"> • Lion Foundation grant request for replacement cards and boards <p>Incoming:</p> <ul style="list-style-type: none"> • Various Tournament notices - rescheduling of Wellington Regional Teams to be highlighted • M Lewis -Bridge mates analysis between boards and poor etiquette. Committee agreed to turn off this function for a trial period of 2 months. Notify Directors as well as announce to players • CD Committee requesting NP host the North Island Teams on the 30th July 2022. All agreed. <p>Suggestion box / Incident book:</p> <ul style="list-style-type: none"> • Parking lot full on a Saturday. Secretary still to write to NPBHS suggesting they increase student parking opposite the council building • Mens toilet door jamming 	<p>Deane.</p> <p>Lyn to reply Jenny/Deane</p> <p>Lyn</p> <p>Tony</p>

3	Membership: <ul style="list-style-type: none"> One new member, Chris Snowden. 	
4	Financial Report: (Maggie) <ul style="list-style-type: none"> Change headings of PAYE to tax and Wages to payments on reports Cancelled Weekend of Bridge tournament e-payments refunded Financial report presented. Moved Maggie that her report be accepted and accounts paid. Seconded Tony passed, passed 	
5	Financial Sub Committee (Deane) <ul style="list-style-type: none"> Consultation has occurred with most personnel, waiting for feedback. ACC responsibilities clarified 	
6	IT Report: <ul style="list-style-type: none"> Policies to be posted on Website. Hold off on Competition rules until 2022 programme is finalised in case amendments are needed 	
6	Match and Grading (Lyn) Programme suggestions being collated 2022 programme drafted - M&G meeting next Thursday Week end of bridge cancelled. Director, Scorer and Sponsor notified. Committee need to consider transfer of sponsorship	Lyn
7	House (Frances) Sanitary bins found to be satisfactory by Cleaner Catering for cancelled tournament will be carried over, frozen etc where possible, as will raffle. There was a good response to help from club members, thanks all. Members are using the Kitchen and main playing room as a dumping ground for cartons, jigsaws, books etc. Request this is not done	Deane
8	Building (Tony) Back steps washed	
9	Training and Development (Christine) Advance bridge lessons have continued. Secretary requests dates for these to prevent double booking	
	General Business <ul style="list-style-type: none"> Lockdown Bridge Base Programme for Taranaki/Whanganui region discussed. Proposed start this Sunday 	Pam to liaise with Christine
	Meeting closed at 4pm Next meeting 2:30 pm Thursday September 16th	

