

Minutes NPCBC Committee Meeting Monday 7pm 20th September 2021 at Club Rooms

Attendees: Deane Skelton, Lyn Muller, Tony Murcott, Frances Corcoran,, Coby Slager, Jenny Cleaver, Pam Livingston

Apologies: Maggie Garnham

	Item	Action
1	<p>Business Arising last Minutes</p> <ul style="list-style-type: none"> • Omission from last minutes. Motion "That if the Directors receive an ACC bill as a result of their directing, the club will reimburse them the relevant amount". <p style="text-align: right;">Moved Pam/Seconded Coby. All in favour</p> • Roof situation: Deane has approached to cleaning firms but no response to date. Will follow up. Inspection carried out and the colour steel is in good order but will need repainting in 2-3 years. To be sprayed meanwhile. Butanol is silver coated and needs redoing. Joins look good Internal guttering gets blocked by hail doesn't hold excess water. Safety issues discussed • Car park repaint. Ask for volunteers, meanwhile Tony will clean <p style="text-align: right;">Moved that the minutes be accepted Lyn/Seconded Frances</p> 	<p>Deane</p> <p>Tony</p> <p>Deane/Tony</p>
2	<p>Health and Safety (Pam)</p> <ul style="list-style-type: none"> • Child protection policy discussed. Committee agreed to removing Police checks of members, Members should not be left alone with a minor unless approved by a parent and there should be at least 5 adults at the club with a minor 	<p>Lyn</p>
3	<p>Correspondence:</p> <ul style="list-style-type: none"> • Incoming Jackie Burton re Covid management. Lack of mask wearing on Friday was endorsed by players but contrary to Committee advice. The Committee feel learners have not been pressurised (reflected in numbers) and are happy to heed MOH and NZBA advice as per 9th Sept email • Outwards: NPBHS re parking, M Lewis re bridge mates, CD Committee confirmation of NI Teams, Toi Foundation, Katherine Kingsbury • Suggestion box / Incident book: Heaters left on in small room 	<p>Lyn to answer</p>
3	<p>Membership:</p> <ul style="list-style-type: none"> • NZBA membership report showed our club is the 6th biggest nationally Paula is updating the data base as informed of changes in members details 	

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4	<p>Financial Report: (Maggie)</p> <ul style="list-style-type: none"> Financial report / Accounts for payment Sponsorship Coby is confirming same with corporate sponsors being emailed this week. Will seek clarification re North Island Teams sponsorship <p>Moved Lyn/Seconded Deane that the financial report be accepted</p>	
5	<p>Financial Sub Committee (Deane)</p> <ul style="list-style-type: none"> Zoom meeting with MBIE mediator and cleaner will occur 7th October Xero Financial Accounting package purchase recommended at a cost of approx \$45 per month and suggested that a volunteer club member set up and manage the package. <p>Moved Pam /Seconded Coby, All in favour</p> <ul style="list-style-type: none"> Capital plan not updated since 2019 and needs updating. Funding of same discussed. Financial Sub Committee suggest a set amount be allocated for maintenance from either an increase in subs or table money. Lyn suggested this could be done within our current budget. A remit for AGM is required 	<p>Pam/Deane</p> <p>Financial Sub Committee</p>
6	IT Report: nil	
6	<p>Match and Grading (Lyn)</p> <ul style="list-style-type: none"> Resumption of club play and cessation of BBO will take place 4th October. Masks compulsory until advised differently. Web page & email members Programme 2022 in hand. Coby will circulate proof when available. Competition rules updated to reflect changes in 2022 programme 	Lyn
7	House (Frances)	
8	<p>Building (Tony)</p> <ul style="list-style-type: none"> As per business arising Thanks to Lailith for his re-opening advice regarding ventilation and heating 	Lyn
9	<p>Training and Development (Christine)</p> <ul style="list-style-type: none"> Report tabled. Inform Christine that we are happy to continue lessons 	Lyn
11	<p>Other Business</p> <ul style="list-style-type: none"> Newsletter - carry over Security camera suggested and to be priced. DW Phillip Corcoran No further call outs since sensor in the committee room was removed 	Deane
	<p>Meeting closed 8:30pm</p> <p>Next meeting 21st October @ 2:30pm</p>	