

**Minutes NPCBC Committee Meeting**  
**Thursday 2:30pm 18th November 2021 at Club Rooms**

**Attendees:** Deane Skelton, Lyn Muller, Tony Murcott, Frances Corcoran, Coby Slager, Pam Livingston, Maggie Garnham

**Apologies:** Jenny Cleaver

	<b>Item</b>	<b>Action</b>
	Deane thanked the committee for the year's work	
1	<p><b>Business Arising last Minutes</b></p> <ul style="list-style-type: none"> <li>• Roof waiting for Chemwash to spraying (Tony/Deane)</li> <li>• Car park repaint almost complete</li> <li>• Council specification for external notice board received. Tony happy to build and will liaise with Coby</li> <li>• Newsletter will not be resurrected, instead concentrate on publicity via club website and Facebook</li> </ul> <p style="text-align: right;">Moved Frances / Seconded Tony</p>	
2	<p><b>Health and Safety (Pam)</b></p> <ul style="list-style-type: none"> <li>• Email received asking if the club runs background checks on members</li> </ul>	Lyn to respond
3	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>• Incoming: Toi and Lion Foundations, Colin Carryer, Emails re bathroom upgrade, L Mendis Real bridge</li> <li>• Outwards: June Grant reply, NZBA re vaccination status.</li> </ul> <p>Helen Carryer re card grant. Receipts required for Lion Foundation sign off</p> <ul style="list-style-type: none"> <li>• Suggestion box: R McLean re wearing of masks, A Weaver re start time of evening sessions. No change in current status</li> <li>• C Burton re water quality (Frances has responded to the later).</li> <li>• Incident book: 30/10 lights left on, 9/11 side door unlocked</li> </ul> <p style="text-align: right;">Moved Lyn / Seconded Maggie</p>	2022 secretary  Lyn to inform
3	<p><b>Membership:</b></p> <ul style="list-style-type: none"> <li>• 305 with Sue Irving applying for membership. To be processed</li> </ul>	Lyn
4	<p><b>Financial Report:</b> (Maggie)</p> <ul style="list-style-type: none"> <li>• Financial report for month and year discussed. Income up to April increased (apprx \$4k per month).</li> <li>• Accounts for payment approved. Meetings will move to 2nd Wednesday of month to enhance payment of invoices</li> <li>• Account package: learning new system, support should be included in purchase price</li> <li>• Honorariums: nil will be awarded 2021. K Turner verbal acknowledgement</li> </ul>	Maggie  Coby

	<ul style="list-style-type: none"> <li>Sponsorship: Coby confirmed just over \$6K, \$50 down on last year</li> </ul> <p style="text-align: right;">Moved Maggie / Seconded Coby</p>	
5	<b>Financial Sub Committee</b> (Deane) <ul style="list-style-type: none"> <li>Mediator's final binding document received. Deane will forward the Mediator's statement at the AGM</li> <li>Capital plan: to be developed hopefully prior to AGM, Replacement refrigerator needs to be factored in</li> </ul>	Deane
6	<b>IT Report:</b> <ul style="list-style-type: none"> <li>Computer surge protector being turned off despite a notice</li> <li>Surplus computer equipment needs to be removed from cupboard. ? give to Paula as laptop required for scoring</li> </ul>	Lyn to inform Reeve
6	<b>Match and Grading</b> (Lyn) <ul style="list-style-type: none"> <li>Trophies: 3 to be returned. Rubber bridge final will be held next week, Need to decide when to award</li> <li>Programme 2022 complete and will be ready at AGM</li> </ul>	Deane Coby
7	<b>House</b> (Frances) <ul style="list-style-type: none"> <li>Insinkerator fixed</li> <li>Purchase of 150 replacement cups approved</li> </ul>	
8	<b>Building</b> (Tony) <ul style="list-style-type: none"> <li>Bathroom progress: Commercial polish of Lino approx \$350+GST Tony and Fay will apply enamel paint. Tony will also fit new vanities, toilets (no plumbing required) and mirrors over the holiday period. Should be within the \$10K grant. Receipts required for TOI signoff.</li> <li>External front door latch will be moved higher</li> </ul>	Coby Tony Tony
9	<b>Training and Development</b> (Christine) <ul style="list-style-type: none"> <li>Pot luck pairs successful</li> <li>On line bridge advocated but Committee feel it's not up to club to promote</li> </ul>	
11	<b>Other Business</b> <ul style="list-style-type: none"> <li>AGM: Future of the club going forward? Discuss with membership options around requirement for double vaccination status, mask wearing, beverages and bar operation. Canvass members by email ASAP as many will not be attending.</li> </ul>	Coby
	<b>Meeting closed @ 4:30pm</b> <b>Next meeting:</b> 15th December @ 5:15 pm	