

Minutes of New Plymouth Contract Bridge Club Committee Meeting

Wednesday 8 June 2022, 5.00 pm, at the Clubrooms

Attendees: Coby Slager, Cecelia Stringer, Christine Burton, Brooke Dollimore, Jenny Cleaver, Pam Livingston, Anthony Murcott (Frances Corcoran and Deane Skelton intermittently via zoom and phone)

	Welcome: Coby took the chair and welcomed everyone. Deane is out of town but participated via phone.	
1.	Matters Arising from Last Minutes: <ol style="list-style-type: none"> 1. The weed eater has been purchased for the gardeners. 2. Applications to the Toi Foundation and Pelorus Trust for grants have been submitted. 3. Keyholders Register is in hand. Only three keys were returned from members. All other keys are being tagged with a number and logged in the register. 4. The insurance valuation has been received and the renewal is in hand. <p>Moved Pam/Christine: "That the minutes are a true and correct record of the meeting on 4 May 2022."</p>	
2.	Correspondence: <ol style="list-style-type: none"> 1. Email from Kevin T. following email sent to all members regarding new protocols for the bar. The comments made were duly noted. It was noted that John Holdom had raised the security of the bar and the committee's response had been entirely with John's knowledge and input. John dropped into the meeting with a Private Investigator's Report that he had instigated personally - the conclusions were discussed and will be further evaluated by the Committee (following which it was felt further clarification to members would be appropriate stating John had always handled the bar in an exemplary manner.) 2. Brief reply from Bob Fearn following our email of appreciation to him. 3. Email John Utting regarding guaranteed partner not available the first week of Wednesday afternoon bridge. Christine has already apologised to John for the inconvenience. Christine is going to set up a roster for guaranteed partners. The meeting agreed this should be the Convenor's job and should be included in their Job Description. 4. Letter from a long term member regarding behaviour of another member at the playing table. The matter is to be passed over to the Player Advocates (Colin and Anne F.) with further input from Deane, Christine and possibly Russell. Secretary to send formal reply to letter. 5. Emails from Lalith regarding Gas Heater Panel Cover – dealt with under "Building" 6. Reply to Central Districts with survey information which was formulated using the input of all Committee members. We made strong comments against NZ Bridge stopping online tournaments completely. The survey info is to be presented at the NZ Bridge Conference on 11 June. 7. Note from member requesting update on Psyche bidding. Match & Grading to discuss best action (could be covered in a brief statement before play on a Tuesday). 8. Emails re North Island Teams – see under "General Business" 	<p>Cecelia</p> <p>Pam</p>

	Incident Book: <ol style="list-style-type: none"> 1. Car park being used extensively by hockey and school. This can occasionally impact on bridge sessions. Tony will be putting ropes across to keep parking free for tournament on 11 June. Signage is up advising "Private Parking". 2. Heating and lights left on issues. Important: In future all emails requiring discussion at meetings are to be forwarded to Committee members before next meeting for consideration.	
3.	Finance Report and Accounts for Payment (Frances via zoom): <ol style="list-style-type: none"> 1. Frances presented her report which had been emailed to all committee members prior to meeting. 2. Additional payments include \$1,150.00 to Hutchins & Dick for Insurance Valuation and the Insurance premium of \$7,543.59 (which is slightly down on the previous year). 3. A small GST refund is due. 4. Frances queried the charge from Greenwaste of just over \$400.00 every three months for disposal of gardening debris. This appears to be excessive. Jenny to discuss with Lindy who does the gardens and investigate other possible options. 5. Charges for renting rooms briefly discussed. Presently \$100 per half day for large room, \$50.00 per half day for small room and \$25.00 for use of kitchen (all plus GST). All users are asked to leave the rooms in same state as when they arrive. These charges to be reviewed later in the year. Booking for 15/16/17 March 2024 confirmed (two half days and one full day) \$300.00 plus GST. 6. As Frances and Deane are out of action Cecelia will take \$1,000 out of her personal account to cover prizes, director's fee, floats etc for the tournament on 11 June. To be refunded once the tournament is over. Moved Frances/Tony: "That the Finance Report and all Accounts for Payment be approved."	Jenny
4.	Match & Grading (Pam): <ol style="list-style-type: none"> 1. Cups are being given out before sessions this week. 2. The M&G Committee need to get together to decide on next year's programme. 	Pam
5.	Training & Development (Christine): <ol style="list-style-type: none"> 1. Learners' classes currently Wednesday night 15, Thursday morning 5. 2. Affiliation fee will be waived for learners (per NZ Bridge Newsletter No 3 for 2022). Levy exemption for new players will be from 1 May 2022 to April 2023. Welcome news. 3. Advance Your Bridge – 16 attended Sunday 5 June for Multi 2D, and Christine offered a follow-up Thurs 9 June with John Warner helping. 4. Real Bridge Andrew Robson Lessons flyer to go out to all members. 5. Congratulations to Christine Burton on her appointment and commitment as Regional Bridge Support Officer for West Coast Region of Central District. 	
6.	Health & Safety (Brooke): <ol style="list-style-type: none"> 1. Test and tagging of electrical equipment in hand. 2. H&S Incident Book – Brooke to enter two items as discussed. 3. Brooke to take over the maintenance of the First Aid Kit. 	
7.	House (Frances): <ol style="list-style-type: none"> 1. Separate key box has now been installed for the bar key. 	

	2. An urn has been hired for the tournament on 11 June. We need to consider the future of the Club's urns.	
8.	Building (Tony): <ol style="list-style-type: none"> 1. Front door lock has been fixed. 2. Smoke detector in Committee Room – in hand. 3. Finalisation of bathroom refurbishment – in hand. 4. Items raised by members – Tony attending to: <ol style="list-style-type: none"> a) Lock on the ladies disabled toilet not working. b) Women's toilet cistern not stopping and refilling. 5. Tony to arrive before 7.00 am on 11 June to set up flags to stop hockey people parking in our designated parks. Jenny to act as parking warden for the morning. 6. Information from Lalith and Reeve regarding the Gas Heater Panel Cover was tabled. Tony has altered the cover so the settings are more visible. 	
9.	General Business: <ol style="list-style-type: none"> 1. Security Alarm System – email from Graham Mora about recurring faults with our alarm system and recommended upgrade at an increase of \$9.00 per month under our CHUBB monitoring system. Frances indicated fibre is not available. Motion Pam/Brooke "That we go ahead with the upgrade if fibre is available to enable this to be done." 2. Anne Wilson Tournament 11 June. 72 entries, 20 contributions of food. All in hand. 3. North Island Teams – to be held at our Club. Start Saturday 10.30, Sunday 9.30. Morning and afternoon tea and lunch to be provided each day. Poster to be finalised and sent to NZ Bridge. 4. Review of Covid restrictions. Continue with the status quo. 	
10.	Closure: 6.35 pm. Next Meeting: Wednesday 6 July 2022, 5.00 pm	