

Minutes of New Plymouth Contract Bridge Club Committee Meeting

Wednesday 12 October 2022, 5.00 pm, at the Clubrooms

Present: Deane Skelton, Frances Corcoran, Christine Burton, Pam Livingston, Anthony Murcott, Cecelia Stringer

Apologies: Brooke Dollimore, Jenny Cleaver

[illegible]

	<p>11. Currently subscriptions per the Constitution are required to be paid by the end of February. Frances advised that they need to be paid by the 27 December so she can provide the correct information to NZ Bridge stating our total membership at the end of December each year. Remit to go to AGM.</p> <p>12. Invoices for advertising in the programme booklet and sponsorship will be sent out in October 2022.</p> <p>Moved: Frances/Christine: "That the Finance Report and Accounts for Payment (including additional account for \$52.00 to Christine for ink cartridge) be approved."</p>	<p>Cecelia</p> <p>Frances</p>
4.	<p>Match & Grading (Pam):</p> <ol style="list-style-type: none"> 1. Letter from Murray Carter requesting exemption from one night of Auckland Cup – approved. Pam to advise Murray. 2. Competition Rules – Deane had circulated the updated rules document to all the Committee. This needs minor alteration and will then be put on the website stating effective from 1 January 2023. Hard copy to go on noticeboard. Entry lists for 2023 to include competition rules details. Pam to ensure details in 2023 Programme Book are consistent with the alterations. 3. First round of Tuesday Swiss Pairs was deleted. Match & Grading should have been consulted. Deane to make enquiries with the Director as to why the action was taken. 	<p>Cecelia</p> <p>Pam</p>
5.	<p>Training & Development (Christine):</p> <ol style="list-style-type: none"> 1. 3+1 Teams event on 9 November. Hawera have been invited. \$50.00 approved for spot prizes, party favours and decorations. 2. An online series of lessons starts 13 October (Auckland doing). Christine to advise newer members. 3. There are NZ Bridge online lessons happening at moment – 2 Taranaki people attending – Christine to track down names so she can transition them into our Club. 4. Christine proposed that Real Bridge might be considered for running some lessons next year. The cost would be 80c per head and this needs to be included in lesson fees. 5. Pam advised the coaching she is doing on Real Bridge with the NZ Bridge Women's Team will incur a small fee and our Club will be billed. 	
6.	<p>Health & Safety:</p> <ol style="list-style-type: none"> 1. Deane to check up on H&S Incident Book. 	Deane
7.	<p>Building (Tony):</p> <ol style="list-style-type: none"> 1. Bathroom refurbishment still to be completed. 2. Tony has purchased lock for the office drawer to provide secure storage and will install. 	Tony
8.	<p>House (Frances):</p> <ol style="list-style-type: none"> 1. Hire of Rooms: <ol style="list-style-type: none"> a) Deane advised Gordon Gower, on behalf of Toastmasters, would like to use our small room every Friday morning from 6.30 to 8.30 am for their weekly meeting. Agreed \$50.00 + GST. They have requested a cupboard. Frances to arrange a key. b) Hire of rooms on 14 January 2023 for a Family Reunion. Cecelia has met with group and agreed a price. Meeting felt that a \$400.00 bond plus the signing of a Hire Agreement needs to happen on this occasion. Pam disagreed with using the rooms for this type of hire. It was agreed that in future we implement a "no alcohol" rule, and we start work on a policy for the hiring of the rooms and reassess the charges for the future. 	<p>Frances</p> <p>Frances/ Cecelia</p>

	<ol style="list-style-type: none"> 2. Frances presented a budget for the tournament on 5 November. A simple lunch will be provided. A Director needs to be appointed. Tony to be the Parking Warden. Dealer is Anne Fitzsimmons. Frances has prizes under control. 3. The roof is still leaking which is resulting in the carpet continually getting wet. 4. The water flushing the urinals in the men's toilet does not appear to be flushing well. Tony to investigate. 5. The kitchen cupboard is often left unlocked. Convenors need to ensure this is locked and the key put in the lockbox. 6. Members and users of the rooms need to be reminded to use the plastic tablecloths when eating or drinking at the tables. Kristen is having to deal with an increasing number of dirty cloths. 7. Frances to investigate getting the carpets cleaned in December. Will need volunteers to move furniture. 	
9.	General Business: <ol style="list-style-type: none"> 1. Loveblock Pairs – 11 November – Director to be arranged 2. Sponsorship/Programme Book <ol style="list-style-type: none"> a) A report from Judy Herdson was presented. The team has managed to arrange 31 corporate sponsors and 29 member sponsors, plus Chris Kenning at Harcourts has sponsored an ad plus \$200 for weekly competitions. This is a very good effort by all involved. b) Coby has continued to help from afar and between the team of Coby, Judy, Annette and Paula the Programme Book is almost ready for final checking by Pam Livingston. It will be printed in a timely manner ready for distribution. The Committee expresses its heartfelt thanks to the team for the work they have carried out over a three month period. 	Deane
10.	Closure: The meeting closed at 6.55 pm. Next Meeting: Wednesday 9 November, 5.00 pm, at the Clubrooms.	
	Signed: Deane Skelton (President)	