

Minutes of Committee Meeting of New Plymouth Bridge Club

Wednesday 8 November 2023, 4.30 pm, at the Clubrooms.

Present: Deane Skelton, Christine Burton, Jenny Cleaver, Frances Corcoran, Pam Livingston, Anthony Murcott, Jim Sutherland.

Apology: Cecelia Stringer, Diane O'Donnell.

	Welcome: Deane welcomed the Committee to the meeting.
1.	Previous Minutes: 1. No matters arising from previous minutes. Moved Deane/Jim "That the minutes of the meeting on the 11 October 2023 are a true and correct record." - Carried
2.	Correspondence: Inwards: 1. NZB – advising Tournament Grades for 2024 and end of year records to be updated and sent to Alister. (item A) 2. NZB – form to update details. (item B) 3. Spark Bill. Paid by direct debit on 20 Nov. (Item C) 4. Service Team, Toshiba. Advising monthly monitoring fee to be implemented to cover maintenance of printer/copier. (item D) 5. NZB – Minutes of AGM of NZB Inc Held 22 Sept 2023 (Item E) 6. NZB – Minutes of NZB board meeting Sept 2023 (Item F) Incident Book: 3
3.	Financial Report (Diane): Presented by Frances in the absence of Diane. 1. Liquor Land Bill approved. 2. \$100 prezzie card to be purchased for Denise Karageorge, reviewer. Moved Frances/Pam "That the Finance Report and Accounts for Payment be approved."- Carried
4.	Training & Development (Christine): 1. Budget of \$1500 approved for marketing 2024 lessons (same as 2023 budget) 2. There is a need to continue to familiarize players with table etiquette. Suggest that Russell be approached to do this. 3. NZB has provided a template for a club Facebook Marketing Campaign. Information on Lesson times, start dates etc to be provided by the end of November. Good quality images also required (Bob Prangell to action these) 4. Zoom discussion on the Campaign "Attracting New Members to the Game of Bridge" held on 2 November. Fronted by Mel Auld NZB Marketing and Communications Manager. Christine attended. 5. NZ Bridge Teachers Conference 11-12 November Christchurch. Central Districts Regional Bridge requires a written report from our club as we have been partially funded for expenses. 6. NZB - Agenda for Conference received. 7. NZB -Teaching and Learning survey results received.
5.	Directors (Jenny): 1. Role of chief scorer discussed. Linda Foley has agreed to do this. Needs to be done in consultation with Match and Grading.

	<ol style="list-style-type: none"> 2. Russell to be the directors' representative on the committee. 3. Patrick Morris intends to return to directing.
6.	<p>Bar (Jim):</p> <ol style="list-style-type: none"> 1. Purchases for October were higher than normal due to stock being purchased for a function that was cancelled.
7.	<p>Match & Grading (Pam):</p> <ol style="list-style-type: none"> 1 Noted that the chief scorer's role comes under the auspicious of Match and Grading
8.	<p>House (Frances):</p> <ol style="list-style-type: none"> 1. Help in the kitchen required for tournaments. Frances commented that it was the same people helping and others need to "come on board". 2 \$500 quote for insect spray. Waiting for upholstery clean and carpet clean quotes. <p>Moved Frances/Jim "The internal spray for spiders/cockroaches/insects be followed by carpet and upholstery cleaning." - Carried</p>
9.	<p>Building (Tony)</p> <ol style="list-style-type: none"> 1 Electronic beam to be installed for security. 2 Quote for roof painting due 3 Jim Marshall looked at the roof and will submit a proposal to extend the life of the butanol roofing.
10.	<p>Health & Safety (Walt written report):</p>
11.	<p>General Business:</p> <ol style="list-style-type: none"> 1 Moved Jim/ Frances "A Sub Committee of Russell Wilson, Phil Barron, Reeve Pring, Pam Livingston to be formed to review the Club Constitution." – Carried 2 Matters that may be needed to be added to AGM agenda <ul style="list-style-type: none"> • Moved Jim/Frances "Life Members to get free membership including capitation fees." - carried • Butanol Status • Capitation fees to be paid by Cup and Plate winners. 3 Programme book to be at the printers by Nov 15. 350 to be ordered (50 more than 2023) 4 David reports that Compa\$\$ is working well so far. 5 We talked about recognising 50 year membership of Jude Hansen and Helen Shearer.
	<p>Closure: The meeting closed at 6.00pm</p>
	<p>Next Meeting – Wednesday 13 December, 4.30 pm at the Clubrooms.</p>