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| | Welcome: Chairman Jim welcomed committee members |
| 1. | Previous Minutes: Minutes of February 14 meeting were circulated. Moved: Walt Seconded: John “That the minutes of the meeting on the 14 January 2024 are a true and correct record.” – Carried Matters arising – None |
| 2. | Correspondence Inward: NZ Bridge – Tournament Directors course moved to Taradale Chris Bell Construction – Roof Quote Central Districts Bridge – Sandra Calvert now secretary Central Districts Bridge – Junior Int competition NZ Bridge – Online bridge 2024 Pamela Jensen – query re bridge tablet protocol Query re wearing of footwear at sessions Query re smell in womens toilet Correspondence Outward: Letters re new members and etiquette to: Reeve Pring and Gillian Gonthier Jenny Cleaver Matthew and Judith Schumacher Pamela Jensen Tom Lawn Maggie Garnham Incident Book: Womens toilet smell Back door left open Correspondence Outward: Moved: Walt / Diane “That the correspondence as listed be accepted.” Carried Matters Arising |

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| 3. | <p>Financial Report (Diane):</p> <p>Moved: Diane Seconded: Frances</p> <p>“That the Finance Report and Accounts for Payment be approved.” - Carried</p> <p>Matters Arising</p> <p>Moved Francis/Russell “That David O’Shaughnessy manages to clubs data base” Carried</p> <p>Moved Diane/Francis “That David O’Shaughnessy be added as an authorised user to the New Plymouth Contract Bridge Club’s TSB account to enable him to access bank account transactions but not authorise payments” carried</p> <p>Moved Diane/Francis “That \$30,000 be transferred to business on call account and \$3,1195 transferred to the building maintenance account.” Carried</p> <p>Moved Diane/Francis “That \$25,000 be renewed upon maturity for 6 mths” carried</p> |
| 4. | <p>Training & Development (Christine):</p> <p>Christines report was tabled, points of note were:</p> <p>Moved Jim/Russell “That the club pays one third of Christines Microsoft subscription” Carried</p> <p>Lessons</p> <p>Transfers lesson very successful with 7 tables</p> <p>2024 Learners lessons 36 students</p> |
| 5. | <p>Building (Tony):</p> <p>Roof Quote: Diane will approach the Toi foundation and Phil will approach Chris Bell Construction for further information re quote and report back at next meeting</p> |
| 6. | <p>House (Frances):</p> <p>Francis will further investigate smell in the womens toilet Oven trays have gone missing from the kitchen, will be replaced</p> |
| 7. | <p>Bar (Jim)</p> <p>Bar profit was enhanced by Taranaki Congress weekend</p> |
| 8. | <p>Directors Russel:</p> <p>Hand records to continue being put in folder Reminder for directors to emphasis etiquette and pleasant behaviour Russell to explore assisting Thursday evening players playing hands after play</p> |

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| 9. | Health & Safety February report attached, AED consumables due for replacement end of Feb Building checked 22 nd Feb Health and Safety policy due for review |
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| 10 | Rooms – John Model Railway function upcoming – bond paid Request from Westend Croquet club – Mayong tournament approved \$180 plus gst bond \$207 |
| 11. | General Business: Thursday start time, Investigate start time 7.00 for 2025. Jim will report back. Code of Conduct presented by Murray. Members will consider the documents and offer feedback at the next meeting. Club License – Jim to contact council and seek necessary amendment Meeting closed 6.44 P.M. |
| | Next Meeting – Wednesday 11 April, 4.30 pm, at Clubrooms |